

Parish Council Meeting Agenda

Councillors are hereby summoned, and members of the public are invited to attend a meeting of the Parish Council to be held in the Village Hall on **Monday 12th May 2025** at **7.30pm** for the purposes detailed in the following

- 1. Appointment of Chairman to appoint a Chairman for the Council year of 2025/26.
- 2. Appointment of Vice Chair for the council year of 2025/26.
- **3.** Acceptance of Office/Register of Interests Councillors to complete Acceptance of Office (Chairman) & Register of Interest forms (All councillors).

4. Apologies

To receive & note apologies with reasons for absence.

5. Casual Vacancy - to note the Parish Council has two Casual Vacancies to be filled by co-option.

6. Chairmans' Opening Statement

7. Public Participation

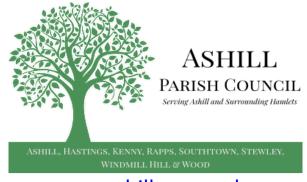
- To welcome members of the public who are invited to make representations & ask questions either in respect of any matter on this agenda or any matter affecting the Parish;
- To welcome & receive reports from Unitary Councillors (subject to their availability).
- 8. Declarations of Interests / Dispensation Requests to receive any declarations of interest by members in respect of items on this agenda; & to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 9. Minutes to approve the minutes of the meeting of the Parish Council held on Monday 4th March 2024.
- 10. Appointment of Representatives to appoint representatives for the following roles:
 - Playing Field
 - Village Hall
 - Church
 - Environment / Parish Furniture
 - Monthly Defibrillator Checks
 - Local Community Network
 - Any other to be agreed

11. Policies and Procedures

To note NALC Standing Orders, Financial Regulations and the Code of Conduct.

Finance

- i) To note the arrangements made for the Internal Audit
- ii) To complete Section 1 Annual governance statement and Section 2 Accounting Statements for ... of the Audit Return for 2024 25 (*report to follow*)
- iii) To complete the Certificate of Exemption



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- iv) To give consideration and confirmation of the dates of the period for the exercise of public rights for 2024/25 to commence on: Tuesday 3 June 2025 and end on: Monday 14 July 2025
- v) To note the 2025/26 Parish Precept of£ 8023 has been credited to the Parish Council bank Account.
- vi) To note a CIL payment of £1323.34 has been credited to the Parish Council bank account. This is the 2nd instalment for land West Of, School Lane, Ashill.
- vii) To note receipt of the grant from Somerset Community Foundation: £1400
- viii) To note the 2024/25 Section 137 Expenditure Limit is £11.10
- ix) To receive and review the 2025/26 Asset Register (to follow)
- x) To receive the latest finance report.
- xi) To note that bank reconciliation reports for Quarters 3 and 4 have been checked by Cllr. Varney.
- xii) To note the following payments made since the March meeting:

| Cost description | Total Value | VAT | Date Paid | Invoice Reference |
|--|----------------|-----|-----------|-------------------|
| Clerks salary 4Q | £502.04 | | 01 04 25 | |
| HMRC – Clerks tax and NI | £125.60 | | 01 04 25 | |
| Ashill Village Hall | £16 | | 01 04 25 | 445 |
| Neil Harvey – materials for noticeboard | £28.83 | | 01 04 25 | |
| Victoria Haste – remainder of payment for VE event | £200.00 | | 02 05 25 | |
| SALC – Training R Batty | £25 | | 02 05 25 | 1847 |
| SALC – Affiliation fees | £253.44 | | 02 05 25 | 1757 |
| EDF – Standing charge – 6 months | £265.89 | | 02 05 25 | Note - DD |
| Laura Gowers – Expenses Disposable cups VE Day event | £16.19 | | | |
| Laura Gowers – Expenses – wrist bands VE day eventq | £13.59 | | | |

12. Planning

- a) To note planning applications / notifications received since the last meeting along with any further applications available on the Somerset Council Planning Portal.
- b) To receive planning decision notices from Somerset Council.

25/00727/NMA Herron Barn Thickthorn Lane Ashill TA19 9LS

Non Material Amendment to approved application 24/00439/FUL to improve the scheme by streamlining the choice of building materials, redesigning the layout, and enhancing the internal space.

Refused

25/00467/HOU Leverets School Lane Ashill TA19 9LY

Removal of existing conservatory - Construct a new conservatory with solid pitched roof. **Approved**

24/02935/HOU Hastings Gate Thickthorn Lane Ashill TA19 9LR Replacement Garage/Store Approved



13. Playing Field

- a) To receive an inspection report for the playing field.
- b) To receive for consideration any other matters regarding the Playing Field.

14. Highways / Footpaths

To receive for consideration any other matters regarding Highways / Footpaths.

15. Health / Environment / Parish Assets

To receive for consideration any other matters regarding Health / Environment / Parish Assets.

16. Village Hall

To receive for consideration any matters regarding the Village Hall.

17. Communication and processes

- a) To receive any updates from the most recent LCN meeting or working groups.
- b) To receive any update regarding the event to mark VE Day 80 in May 2025
- c) To receive an update regarding matters from the Church.
- d) To receive for consideration any other matters regarding communication / processes.
- **18. Action Status Report –** Update on any outstanding actions.

19. Next Meeting – to confirm the next meeting is to be held on Monday 1st July 2024.

Laura Gowers Clerk to the Council 3 May 2024