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Parish Council Meeting Agenda

Councillors are hereby summoned, and members of the public are invited to attend a meeting of the Parish Council to be held in the Village Hall on **Monday 12th May 2025 at 7.30pm** for the purposes detailed in the following

1. **Appointment of Chairman** – to appoint a Chairman for the Council year of 2025/26.
2. **Appointment of Vice Chair** for the council year of 2025/26.
3. **Acceptance of Office/Register of Interests** – Councillors to complete Acceptance of Office (Chairman) & Register of Interest forms (All councillors).
4. **Apologies**
To receive & note apologies with reasons for absence.
5. **Casual Vacancy** - to note the Parish Council has two Casual Vacancies to be filled by co-option.
6. **Chairmans' Opening Statement**
7. **Public Participation**
 - To welcome members of the public who are invited to make representations & ask questions either in respect of any matter on this agenda or any matter affecting the Parish;
 - To welcome & receive reports from Unitary Councillors (subject to their availability).
8. **Declarations of Interests / Dispensation Requests** - to receive any declarations of interest by members in respect of items on this agenda; & to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
9. **Minutes** – to approve the minutes of the meeting of the Parish Council held on Monday 4th March 2024.
10. **Appointment of Representatives** – to appoint representatives for the following roles:
 - Playing Field
 - Village Hall
 - Church
 - Environment / Parish Furniture
 - Monthly Defibrillator Checks
 - Local Community Network
 - Any other to be agreed
11. **Policies and Procedures**
To note NALC Standing Orders, Financial Regulations and the Code of Conduct.

Finance

- i) To note the arrangements made for the Internal Audit
- ii) To complete Section 1 – Annual governance statement and Section 2 - Accounting Statements for ... of the Audit Return for 2024 25 (*report to follow*)
- iii) To complete the Certificate of Exemption



ASHILL
PARISH COUNCIL
Serving Ashill and Surrounding Hamlets

ASHILL, HASTINGS, KENNY, RAPPS, SOUTHTOWN, STEWLEY,
WINDMILL HILL & WOOD

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- iv) To give consideration and confirmation of the dates of the period for the exercise of public rights for 2024/25 to commence on: **Tuesday 3 June 2025** and end on: **Monday 14 July 2025**
- v) To note the 2025/26 Parish Precept of £ 8023 has been credited to the Parish Council bank Account.
- vi) To note a CIL payment of £1323.34 has been credited to the Parish Council bank account.
This is the 2nd instalment for land West Of, School Lane, Ashill.
- vii) To note receipt of the grant from Somerset Community Foundation: £1400
- viii) To note the 2024/25 Section 137 Expenditure Limit is £11.10
- ix) To receive and review the 2025/26 Asset Register (*to follow*)
- x) To receive the latest finance report.
- xi) To note that bank reconciliation reports for Quarters 3 and 4 have been checked by Cllr. Varney.
- xii) To note the following payments made since the March meeting:

Cost description	Total Value	VAT	Date Paid	Invoice Reference
Clerks salary 4Q	£502.04		01 04 25	
HMRC – Clerks tax and NI	£125.60		01 04 25	
Ashill Village Hall	£16		01 04 25	445
Neil Harvey – materials for noticeboard	£28.83		01 04 25	
Victoria Haste – remainder of payment for VE event	£200.00		02 05 25	
SALC – Training R Batty	£25		02 05 25	1847
SALC – Affiliation fees	£253.44		02 05 25	1757
EDF – Standing charge – 6 months	£265.89		02 05 25	Note - DD
Laura Gowers – Expenses Disposable cups VE Day event	£16.19			
Laura Gowers – Expenses – wrist bands VE day event	£13.59			

12. Planning

- a) To note planning applications / notifications received since the last meeting along with any further applications available on the Somerset Council Planning Portal.
- b) To receive planning decision notices from Somerset Council.

25/00727/NMA Herron Barn Thickthorn Lane Ashill TA19 9LS

Non Material Amendment to approved application 24/00439/FUL to improve the scheme by streamlining the choice of building materials, redesigning the layout, and enhancing the internal space.

Refused

25/00467/HOU Leverets School Lane Ashill TA19 9LY

Removal of existing conservatory - Construct a new conservatory with solid pitched roof.

Approved

24/02935/HOU Hastings Gate Thickthorn Lane Ashill TA19 9LR

Replacement Garage/Store

Approved

13. Playing Field

- a) To receive an inspection report for the playing field.
- b) To receive for consideration any other matters regarding the Playing Field.

14. Highways / Footpaths

To receive for consideration any other matters regarding Highways / Footpaths.

15. Health / Environment / Parish Assets

To receive for consideration any other matters regarding Health / Environment / Parish Assets.

16. Village Hall

To receive for consideration any matters regarding the Village Hall.

17. Communication and processes

- a) To receive any updates from the most recent LCN meeting or working groups.
- b) To receive any update regarding the event to mark VE Day 80 in May 2025
- c) To receive an update regarding matters from the Church.
- d) To receive for consideration any other matters regarding communication / processes.

18. Action Status Report – Update on any outstanding actions.

19. Next Meeting – to confirm the next meeting is to be held on Monday 1st July 2024.

Laura Gowers
Clerk to the Council
3 May 2024